



**Windsong Heights School**  
**Agenda – School Council Meeting**  
**Wednesday, September 12, 2018**  
**6:15 pm – 7:15pm**

**Present:** John Robertson, Sheldon Racz, Robin Beaver, Carla Fisherman-Lalonde, Lucie Salucop, Jodi Emo, Amy Rivard, Jeff Park, Francesca Clarke, George Pounall, Jim Forrest, Samreen Junaid, Renee English, Alexandra Owens, Ashley Janzen, Nisha Rolleman, Robin Beaver

**Regrets:**

ITEM #	AGENDA ITEM	WHO
1.	<b>Call to Order – Welcome/Introductions</b> 6:17 by John	John Robertson
1.1	<b>Review/Approval of June Meeting Minutes</b> I. Minutes from June Meeting 1. Motion (John), Second ( Alexandra ) Approval of the June Minutes	John Robertson
2	<b>EXECUTIVE REPORTS</b>	
2.1	<b>Student Report/Presentation</b> <ul style="list-style-type: none"> <li>• None tonight</li> </ul>	
2.2	<b>Staff Report</b> <ul style="list-style-type: none"> <li>• Sharon Milner (music) will do Oct</li> <li>• Colin Hayashi (gr. 5) will do November</li> </ul>	
2.3	<b>Chair Report</b> <ul style="list-style-type: none"> <li>• Creation of Bylaws committee               <ul style="list-style-type: none"> <li>- A set of bylaws has been written by John.</li> <li>- Discussion as to whether a committee is needed and how to share bylaw draft form</li> <li>- Post will be made on FB page asking for a focus group with the hopes of having it done by Oct.</li> <li>- Will also go into the school newsletter.</li> </ul> </li> <li>• Election of open positions (Treasurer/Event Coordinator)               <ul style="list-style-type: none"> <li>- Nisha – interested in treasurers position. Shared that she has experience in the financial end of things.</li> <li>- Robin – interested in event Coordinator position. Shared that she wants to be more involved with the school and loves planning events!</li> </ul> </li> </ul>	John Robertson

	<ul style="list-style-type: none"> <li>- Motion made by John to nominate Nisha for treasurer. Seconded by Alexandra. All in favor – passed</li> <li>- Motion made by John to nominate Robin for event coordinator, seconded by Sheldon. All in favor - passed</li> <li>• Update on open position (Secretary/Volunteer Coordinator) <ul style="list-style-type: none"> <li>- Secretary away but will be voted in next meeting</li> <li>- Volunteer Coordinator is an open position still. We are looking for someone to fill this spot.</li> </ul> </li> </ul>	
<p><b>2.4</b></p>	<p><b>School Administration Report</b></p> <ul style="list-style-type: none"> <li>- Admin team has changed – David Patayqtikorn-Fithen is on leave until January and Jason Hill (previous gr 6 teacher) has stepped in and has admin experience</li> <li>- Lucie Salucop is going to Australia for a year with her husband who is on a teacher exchange. Sue Long is currently learning support at our school and she will be moving into Lucie’s position.</li> <li>- We opened with 882 ad we are at 915 now.</li> <li>- Staff population is about 68 and growing.</li> <li>- Opening went well, smooth and seamless. Some construction is happening with portables. The overall feeling is very settled this year</li> <li>- Portable construction is ongoing. We are told they will be in by the end of the month. Thanks to grade 2 and grade 8 for the flexibility.</li> <li>- Playground construction has begun</li> <li>- Leadership class will be organizing some spirit days and special events and we will be partnering older grades with the younger grades to try and continue to build on our “Wolf Pack”</li> <li>- Terry Fox run Sept. 27, pledge forms went home last week, stay tuned for the theme!</li> <li>- Forming student focus group to work on what awards will look like for academic and non-academic achievements.</li> <li>- Sports have started! We have Volleyball, Cross Country and Soccer starting right now. Our PE teacher/Athletic director is running intramurals and getting kids interested.</li> <li>- Breakfast Program – last year a group of grade fives requested this to start up and we have hired</li> </ul>	<p>Penny Beaudry Lucie Salucop</p>

	<p>a parent to help oversee this program, pick up food etc. We are hoping to start this on Monday.</p> <ul style="list-style-type: none"> <li>- Indigo Adopt a school starts Saturday. We will post information on this on the facebook page.</li> <li>- New parent on-boarding was successful and very well attended.</li> <li>- Teacher on-boarding is underway as we want all staff to understand our “Windsong Way”</li> <li>- South East corner of the tarmac there is a large slope that turns to mud and there are safety concerns, especially in winter. The division is considering and Ampa-theater outside classroom style there.</li> <li>- Satisfaction survey and PAT results will be shared next month</li> <li>- Parent Education – Making Sense of Anxiety – our CDA Janet Greaves is running this with a few spaces left. This was in the newsletter.</li> <li>- She is also running and English Langue Learners course.</li> <li>- Open House – very informal, Sept. 20<sup>th</sup> 4:30-6pm</li> </ul>	
<b>2.5</b>	<p><b>Trustee Report</b></p> <ul style="list-style-type: none"> <li>- Apologies for the portables.</li> <li>- Shared information booklet on how to use media to develop strong character traits in children. This is the short form of it, but Jim has the whole thing if people are interested</li> <li>-designed for parents, educators and grandparents</li> <li>-Rocky View may be including some of this in the next 4 year plan</li> <li>-This study seeks to understand which character traits could best be taught through media</li> <li>- through research and focus groups they identified 23 characteristics that seemed to be the most important and most significant. And boiled them down to 11 that are best able to be developed through media.</li> </ul>	Jim Forrest
<b>2.6</b>	<p><b>Volunteer Coordinator</b></p> <ul style="list-style-type: none"> <li>- Niki from Rocky View coordinated Cobbs Bread – they do donations to schools and we can pick up every third Friday. She also got us a grant to hire a parent to help with the breakfast program</li> </ul>	Alexandra Owens
<b>2.7</b>	<p><b>Treasurer Report</b></p>	Ashley Janzen

	<ul style="list-style-type: none"> <li>- All money that was in school council has gone to the playground. There may be a few donations that have come in, so there are minimal funds.</li> <li>- Total cost of pancake breakfast was approx. \$2500 and we have some supplies. Thanks to donations from Sorso, The Owens Family, Pro-pak and Save-on and Lions Club. The out of pocket cost from us was about \$1000.</li> </ul>	
<b>4</b>	<b>OTHER BUSINESS</b>	
4.1	<p><b>Pancake Breakfast Debrief</b></p> <ul style="list-style-type: none"> <li>• Suggestions for next year <ul style="list-style-type: none"> <li>- Tables and tables</li> <li>- More parent volunteers</li> <li>- Involvement of leadership kids for help</li> <li>- Sausage and bacon</li> <li>- Deliver food to teachers</li> <li>- Mingling at the start for teachers to be at the pancake breakfast to greet students</li> <li>- Tables or stations set up to represent events like breakfast club, patrols, or other things from the school</li> <li>- Representation from sponsors or different community partners, RCMP, Fire Station, Save on Foods</li> <li>- Making sure student helpers get to go eat and meet their teacher</li> </ul> </li> <li>• Total cost - \$2500, but \$1000 out of pocket</li> </ul> <p><b>Windsong Heights Fundraising Updates</b></p> <ul style="list-style-type: none"> <li>• September Fundraiser – ADmazing Coupon Book <ul style="list-style-type: none"> <li>- \$25 – lots of discounts and an app with even more savings included. School gets \$10.50 per book.</li> <li>- Orders due through school Cash online and Due Sept. 24. Pick up Sept. 27 from 11-1 and 4-6</li> </ul> </li> <li>• Helping Hands <ul style="list-style-type: none"> <li>- A group of parents that meet at the school every other Friday from 9-12 or 1, but you can come for any part. Renee gathers projects from teachers to be done. You can sign up to help through the Online Registration.</li> </ul> </li> <li>• Save On Donation Program</li> </ul>	<p>John Robertson Penny Beaudry Ashley Janzen Alexandra Owens</p>

	<ul style="list-style-type: none"><li>- We have a program where families can bring in receipts from shopping at Save On in Coopers and they donate back money.</li><li>- We will clarify what to write on receipts, as they would like to reward the highest earning class each month.</li></ul>	
<b>4.2</b>	<b>Next Meeting Date</b> <ul style="list-style-type: none"><li>• Wednesday, October 10<sup>th</sup> 6:15 pm</li></ul>	
<b>4.3</b>	<b>Adjournment</b> <ul style="list-style-type: none"><li>• Motion to Adjournment at 7:22 pm (Sheldon) Seconded (Renee)</li></ul>	John Robertson

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