



Windsong Heights School
Agenda – School Council Meeting
Wednesday, November 8, 2017
6:15 pm – 7:00pm

Present: John Robertson, Jodi Emo, Samreen Junaid, Jim Forrest, Penny Beaudry, Lucie Salucop, S. Toporowski, Julia Toporowski, Sherri Goodall, Rae McMullen, Ashley Janzen, Ivette Chaparro, Leila Lochan, Joule-an Goffe-Pounall, Kimberly Kully, Renee English

ITEM #	AGENDA ITEM	WHO
1.	Call to Order - John Robertson at 6:19pm. - Welcome/Introductions - Airdrie Trustee Introductions - Agenda review – any additions or changes	John Robertson
1.1	Minutes of October meeting - Motion made John to approve the minutes of the October 2017 meeting as circulated. - Seconded by Ashley - Minutes approved	John Robertson
2	EXECUTIVE REPORTS	
2.1	Student Report We Day: Feedback and Follow Through - Target of We Day is civically engaged students in grade 6 and 7. Julia (grade 7 student) is one of them. - She discussed We Day events – and her highlights of the event. - Three levels of projects this year - the first will be a global project around Christmas and will be a shoebox type collection, another project will be local and the third will be larger, possible city or provincial	Julia Toporowski
2.2	Staff Report: Learning Support <ul style="list-style-type: none"> • Sherri Goodall– Large part of her role is to help with math support and she works with grades 2, 4, 6, and some grade 5 • Rae – Large part of her role is literacy support for grades K, 1, 3, 5 and 7 • Each year they will change grades to stay working with the same students • Janet Greaves – Child Development Advisor - social emotional support • Omolola O – behavioral support specialist • 7 learning assistants, 2 kindergarten assistants 	Sherri Goodall Rae McMullen
2.3	Chair Report	John Robertson

	<p>Dates for the year - usually we will have meetings on the second Wednesday of each month.</p> <ul style="list-style-type: none"> - December/January – the second Wednesday is right before Christmas, so we will skip January, as it is right after the Christmas Break. - February - will be on February 7th, rather than the 14th. - Exact dates to be shared soon <p>Facebook page is running well and people are relying on it as a source of information and we have received great feedback from people using this group</p> <ul style="list-style-type: none"> - Suggestion to add more pictures of school wide events to the facebook page. Lucie will send a message to the facebook page when she adds to twitter - Facebook post will be made to share how to subscribe to our school calendar to receive reminders of important dates. 	
<p>2.4</p>	<p>School Administration Report</p> <p>School Education Report</p> <ul style="list-style-type: none"> - Usually done in May, but it was done this past month because we are new. Our three priorities are Community and Culture, Literacy (books, staff professional development), and Communication of Student Learning (3 way conferences, online portfolio, goal setting, report cards, parent portal) - Will be shared on-line when it is complete <p>Building Update</p> <ul style="list-style-type: none"> - All spaces with exception of wood shop are open. - Little things here are there need to be done (built in shelving, hooks for kindergarten, lockers etc.) <p>Staffing Update</p> <ul style="list-style-type: none"> - We are now fully staffed. We have a new secretary, 2 learning assistants last week, one specifically for English Language Learners, 2 more new assistants (PUFF) in the kindergarten classrooms <p>Three-way conferences</p> <ul style="list-style-type: none"> - Feedback for improvement: suggestions to have a 2 min break in between parents, have teachers book two blocks for parents who may require more time, liked that all parents could make an interview rather than a select few that teachers want to speak to. <p>Volleyball</p> <ul style="list-style-type: none"> - Jr. B teams have a tournament a week from Friday. We did not put in any A teams. The grade 6 teams had their tournament last week and they did very well and the kids were great ambassadors. <p>Safety update and questions</p> <ul style="list-style-type: none"> - We have done 6 fire drills and 2 safety lock downs. - 6 Security cameras were installed – just within the school. Only in common areas (entry ways, hallways). - The video is saved for 30 days, only the principal has access to the feed, however she can authorize someone else to view if needed (assistant principal, law enforcement). - Has capability to add exterior cameras down the road. - We are starting crosswalk safety patrol. Kids on the team are from grades 5, 6, and 7 and are hoping to have them out by Wednesday next week. 	<p>Penny Beaudry and Lucie Salucop</p>

	<ul style="list-style-type: none"> - Suggestion was made for safety patrols to be at the portables at the end of the portables. At this point we do not have enough students for that cross walk - Question about adding a chain link fence around the park – no plans yet - Parking for visitors – there are some extra spots in the staff parking lot that can be used. Visitors are encouraged to use the school parking lot. 	
2.5	<p>Trustee Report</p> <p>Introductions</p> <ul style="list-style-type: none"> - Jim Forrest (for our school) - Mellissa Bowen - Todd Brand <p>– for the first two years there is an assigned trustee tied into the school family, although all three trustees are Airdrie Reps, so you can go to any rep.</p> <ul style="list-style-type: none"> • Right now business is mostly orientation, policy and big picture items. • Jim talked about his long ties to Rocky View and how much he enjoys the larger grade spread within the school and the sense of community that this builds 	Jim Forrest
2.6	<p>Volunteer Coordinator</p> <ul style="list-style-type: none"> • We are not able to get a volunteer email address from Rocky View. • The volunteer google form is still under construction 	Pam Thursfield/Samrine Junaid
3	COMMITTEE UPDATES	
3.1	<p>Formation of a traffic committee?</p> <ul style="list-style-type: none"> - Start a committee to get some input from parents, neighborhood members, ama person, law enforcement etc and get some suggestions on traffic improvements. • An email will be sent out for anyone who wants to join this committee. It can be hosted at the school. 	John Robertson
4	OTHER BUSINESS	
4.1	<p>Remainder of meeting dates to be set</p> <ul style="list-style-type: none"> • See chair report above 	John Robertson
4.2	<p>Cookie Dough Fundraiser Financials</p> <ul style="list-style-type: none"> • Because we are using school cash online, this fundraiser needs to be part of school council, not Friends of Windsong Heights. • The money raised will be held in trust at the school level, designated for the playground. 	Penny Beaudry Ashley Janzen
	<p>Next Meeting Date</p> <ul style="list-style-type: none"> • Wednesday Dec. 13 	
	<p>Adjournment</p> <p>Motion to adjourn by John at 7:21 - seconded by Kim</p>	John Robertson